



## Professional Testing

### SIGN – ERECTION (Non-Electrical)

#### SCOPE

Contractor certified as having knowledge in the area of, and be limited to the application, erection and installation of any outside display of characters, letters, illustrations or ornamentations which do not include the incorporation of any electrical work in their manufacture, fabrication or erection. A sign erection specialty building contractor may also install panels, facing, and frame structures which are moveable or fixed, free standing, or attached to an existing building or structure. Contractor also certified in the area of all business and finance knowledge/skills associated therewith.

#### EXAMINATION CONTENTS

##### Business and Finance Exam – 2 Hours

Subjects	Number of Questions
Financial Management	6
Estimating & Bidding	6
General Contract Management	7
General Project Management	6
Personnel Management	4
Tax Laws	5
Insurance & Bonding	3
Contracting Laws	5
OSHA Requirements	3
Business Organization & Management	5
<b>Total Number of Questions</b>	<b>50</b>

##### Trade Knowledge Exam – 4 Hours

Subjects	Number of Questions
Estimating, Plan Reading and Layout	7
Sign Erection Tools, Equipment and Materials	10
Concrete and Concrete Reinforcement	10
Installation Methods and Techniques	10
Codes and Structural Requirements	8
Safety	5
<b>Total Number of Questions</b>	<b>50</b>

**THIS EXAM MAY INCLUDE ADDITIONAL NONSCORED TRIAL QUESTIONS.**

**TO QUALIFY FOR A LICENSE, YOU MUST PASS BOTH THE BUSINESS AND FINANCE EXAM AND THE TRADE KNOWLEDGE EXAM.**

#### EXAMINATION REFERENCES

The following references with an asterisk (\*) indicate the books you may bring to the test site and use to assist you in answering questions. These are the **ONLY** references you may bring with you.

- \* Code of Federal Regulations, Title 29, Part 1926 (OSHA), 2005, US Government Bookstore, 100 West Bay St., Ste. 100, Jacksonville, FL (904) 353.0569
- \* Florida Building Code - Building, 2004, International Code Council, Inc. 5203 Leesburg Pike, Ste 600, Falls Church, VA 22041, [www.iccsafe.org](http://www.iccsafe.org) (800-786-4452)
- \* Test Protocols for High Velocity and Hurricane Zones, 2004, International Code Council, Inc. 5203 Leesburg Pike, Ste 600, Falls Church, VA 22041, [www.iccsafe.org](http://www.iccsafe.org) (800-786-4452)

**No marks, highlighting, or notes of any sort may be made in the reference materials during the examination. Highlighting and permanent tabbing prior to the examination is acceptable. "Post it" notes are not permanent and will not be allowed. No handwritten notes may be made in the reference materials prior to or during the examination.**

The following references may be used to prepare you for the examination. **You are NOT required to purchase these reference books and they may NOT be brought to the examination. They are only suggested if you feel the need for additional study.**

The Contractor's Guide to Quality Concrete Construction, 2005, American Concrete Institute, 38800 International Way, Country Club Drive, P.O. Box 9094, Farmington Hills, MI 48333

Fundamentals of Building Construction: Materials and Methods, 4th Edition, 2004, John Wiley and Sons, Inc., 1 Wiley Dr., Somerset, NJ 08875-1272

AIA – A201, General Conditions of Contract, 1997,  
American Institute of Architects, 104 E. Jefferson St.,  
Tallahassee, FL (800) 365.2724

AIA – A401, Contractor – Subcontractor Agreement,  
1997, American Institute of Architects, 104 E.  
Jefferson St., Tallahassee, FL 32301 (800) 365.2734

Builder’s Guide to Accounting, 2001, Craftsman  
Book Company, 6058 Corte Del Cedro, Carlsbad,  
CA 92009 (800) 829.8123

Contractors Manual, 2004, Association of Builders  
and Contractors Institute, Inc., 3730 Coconut Creek  
Pkwy., Ste. 200, Coconut Creek, FL 33066 (561)  
432.9442

The Guide to Florida’s Construction Lien Law, 1997,  
ProfitGuard, P.O. Box 10354, Tallahassee, FL 32302  
(850) 222.6969

Local Licensing Ordinances

## ADDITIONAL INFORMATION

Please refer to the Candidate Information Bulletin for  
this examination for any additional information or  
requirements.

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